

GOVERNMENT OF ANDHRA PRADESH

LAW (M.I) DEPARTMENT

LAW DEPARTMENT – Expenditure incurred on outsourcing of two Attenders Smt. Devireddy Lakshmi and Smt.B.Swarna Latha of Law Department on contract basis through private agency- Payment of an amount of Rs.21292 (Rupees Twenty one thousand two hundred and ninety two only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of April, 2011 and May, 2011 during the period from 21-03-2011 to 20-05-2011 - Orders – Issued.

LAW (M.I) DEPARTMENT

G.O.Rt.No. 959

Dated 01-06-2011.

Read the following:-

- Ref: 1. G.O.RT.No.2501, Finance (SMPC) Department, dated:13-7-2006.
2. G.O.Ms.No.3, Finance (SMPC) Department, dated:12-1-2011.
3. G.O.RT.No.563, Law (M.I) Dept., Dated 26-3-2011
3. Agreement dated: 21-5-2011, between the Governor of Andhra Pradesh rep. by “Deputy Secretary to Government Law (OP) Department “and M/s. Signy Management Services Private Limited, Hyderabad.
4. G.O.Rt.No.948, Law (M.I) Dept., dated 30-5-2011.
5 .From M/s. Signy Consultancy Services, Hyderabad, Letter Dated: 21-5-2011 and advance stamped and along with Bill No.337, Receipt for Rs.21,292/- for the months of April, & May, 2011.

ORDER:-

In the reference 3rd read above, an amount of Rs.18086/- (Rupees Eighteen thousand and eighty six only) was sanctioned towards remuneration, 5% Agency Commission and other statutory payment for the month of February, 2011 and March, 2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (2) Attenders to Law Department on outsourcing basis, as per the orders issued in the G.O.2nd read above.

2. In the G.O. 2nd read above, the remuneration of personnel working on Contract/outourcing basis was revised w.e.f. 12-1-2011 in respect of Data Entry Operator, remuneration has been enhanced from Rs. 5,500/- to Rs. 9,500/- P.M and remuneration of Typist was enhanced from Rs.4,900/- to Rs.8,400/- P.M and remuneration of Office Subordinate (Attender/Last grade services) was enhanced from Rs. 3,900/- to 6,700/- P.M.

3. In the reference 4th cited, the contract period for outsourcing the services of (5) Data Entry Operators, (1) Typist (Telugu) and (2) Attenders to Law Department was extended for a further period of one year w.e.f.,1-04-2011, with M/s. Signy Management Services Pvt Ltd., Hyderabad as per the existing orders and guidelines issued by the Government.

4. In the reference 5th read above, M/s. Signy Management Services Private Limited, Hyderabad has submitted bill along with Advance Stamped Receipt for Rs.21292 (Rupees Twenty one thousand two hundred and ninety two only) towards remuneration, 5% Agency Commission and other statutory payments for the months of April, 2011 and May, 2011 during the period from 21-3-2011 to 20-5-2011 for sponsoring (2) Attenders.

5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.21292 (Rupees Twenty one thousand two hundred and ninety two only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the months of April, 2011 and May, 2011 for the period from 21-3-2011 to 20-5-2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (1)Attender and from 21-3-2011 to 01-04-2011 and (1) attender from 21-3-2011 to 20-5-2011, to Law Department, as per the details shown below:-

| Bill No. & Date | Total | Amount | Period/Classification |
|----------------------------|---------------|--------------|---|
| BillNo.337, dt. 21-5-11 | | Rs.15777/- | From 21-3-2011 to 20-5-2011 (61) days i.e for (2months) for (1) Attender. From 21-3-2011 to 01-04-2011 for (11) days for (1) Attender. |
| | (-) | 1893 | 12% on remuneration towards Employees Contribution to Provident Fund |
| | Sub-Total (A) | 13884 | |
| | (-) | 276 | 1.75% on remuneration towards Employees contribution to State Insurance (E.S.I) |
| | | 160 | Professional Tax @ Rs.80/- per each for (1)Typist from 21-3-2011 to 20-5-2011 |
| | Sub-Total (B) | 13448 | Remuneration to be paid to the employee. |
| | (+) | 1893 | 12% on remuneration towards Employees Contribution to Provident Fund |
| | (+) | 2147 | 13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges) |
| | (+) | 276 | 1.75% on remuneration towards Employee's contribution to Employee's State Insurance) |
| | (+) | 749 | 4.75% on remuneration towards Employer's contribution to Employee's State Insurance. |
| | + | 160 | Professional Tax @ Rs.80/- per each for 1 Typist from 21-3-2011 to 20-5-2011 |
| | (+) | 631 | 4% on remuneration towards Agency Commission |
| | Sub-Total (C) | 19304 | |
| | (+) | 1988 | 10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess) |
| | Grand Total | 21292 | -- |

(Rupees Twenty one thousand two hundred and ninety two only)

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6. The expenditure sanctioned in para (4) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other Contractual services”.

7. Law (Claims) Department are requested to draw an amount Rs.21292 (Rupees Twenty one thousand two hundred and ninety two only) sanctioned at Para (3) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad under proper acknowledgement.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.11558 (Rupees Eleven thousand five hundred and fifty eight only) (excluding E.P.F. and E.S.I towards employee's contribution) to Smt.B.Swarna Latha, Attender, Law Department for the months of April, 2011 and May, 2011 for the period from 21-3-2011 to 20-5-2011 and an amount of Rs.2,051 (Rupees Two thousand and fifty one only) (excluding E.P.F. and E.S.I towards employee's contribution) to Smt.Devireddy Lakshmi, Attender, Law Department towards remuneration for the month of April, 2011 and for the period from 21-3-2011 to 01-4-2011 and produce a certificate regarding proper remittance of E.P.F. and E.S.I contributions (Employee's + Employer's) for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

A.SHANKAR NARAYANA
Secretary to Government,
Legal Affairs (FAC).

To
The Managing Director,
M/s. Signy Management Services Private Limited,
Opp. to Shankarmatt, Nallakunta,
HYDERABAD- 500 044.

Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.
- „ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,
Barkatpura, Hyderabad – 500 405.
- „ : S/f and S/c.

//Forwarded::By Order//

SECTION OFFICER